



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY COMMISSION FOR
WOMEN**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://LACCW.lacounty.gov>**

Monday, December 14, 2015

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (15-5894)

Attachments: [AUDIO](#)

Present: President Becky A. Shevlin, Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Carolyn Aoki-Hyatt, Commissioner Maria Calix, Commissioner Nancy Cohen Ph.D., Commissioner Karriann Farrell Hinds, Commissioner Gerda Govine Ed.D., Commissioner Barbara Kappos LCSW, Commissioner Imelda Padilla, Commissioner Charlotte Lesser and Commissioner Olivia G. Rodriguez

Excused: Commissioner Dora de la Rosa, and Commissioner Reiko Duba

Call to Order. (15-4991)

President Becky A. Shevlin called the meeting to order at 10:00 a.m.

I. ADMINISTRATIVE MATTERS

1. Approval of Minutes for the regular meeting of November 9, 2015. (15-4556)

On motion of Commissioner Olivia G. Rodriguez, seconded by Commissioner Karriann Farrell Hinds, this item was approved with the following vote:

Ayes: 9 - President Becky A. Shevlin, Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Carolyn Aoki-Hyatt, Commissioner Nancy Cohen Ph.D., Commissioner Karriann Farrell Hinds, Commissioner Barbara Kappos LCSW, Commissioner Imelda Padilla and Commissioner Olivia G. Rodriguez

Abstentions: 3 - Commissioner Maria Calix, Commissioner Gerda Govine Ed.D. and Commissioner Charlotte Lesser

Excused: 2 - Commissioner Dora de la Rosa, and Commissioner Reiko Duba

Attachments: [SUPPORTING DOCUMENT](#)

2. Discussion and appropriate action regarding the Commission for Women's meeting schedule for 2016. (15-5082)

On motion of Commissioner Charlotte Lesser, seconded by Commissioner Gerda Govine, Ed.D., unanimously carried, this item was approved as corrected:

The 2016 meeting schedule should be updated to reflect that the Women of the Year Awards Luncheon is scheduled to be held on March 14, 2016.

Attachments: [SUPPORTING DOCUMENT](#)

3. Approval of funds for the Los Angeles County Commission for Women and the Domestic Violence Council's Breakfast Briefing, scheduled for February 26, 2016. (15-5725)

During a brief discussion regarding the Breakfast Briefing President Shevlin noted that the request for approval of funds did not include how much money is being requested.

After discussion, by Common Consent, there being no objection, this item was continued to the January 11, 2016 CW meeting with the understanding that Commissioner Rodriguez will provide a quote as to the cost to purchase the breakfast and the number of attendees.

Attachments: [SUPPORTING DOCUMENT](#)

II. PRESENTATION

4. Presentation on the Los Angeles County's employment and gender statistics, by the Department of Human Resources; and compensation statistics report by the Chief Executive Office's compensation division. (Continued from the meeting of October 5, 2015)

- Lisa Garrett, Director, Los Angeles County Department of Human Resources
- Napoleon Valera and Susan Moomjean, Los Angeles County Chief Executive Office (15-4562)

Ms. Lisa Garrett Personnel Director, Los Angeles County Human Resources, introduced Mr. Napoleon Valera of the Chief Executive Office's Compensation Division. Ms. Garrett stated that the State of California is conducting an audit of a number of counties including Los Angeles and Santa Clara Counties and that the data may include information that the CW might find useful.

Mr. Napoleon Valera, Manager, Benefits and Compensation Division, Chief Executive Office, provided an overview of how Los Angeles County set the County's employee classification procedures. He stated that Los Angeles County has 97,000 employees, there are approximately 2,400 classifications, and 87 % of the employees are represented and 13 % non-represented. The County complies with the minimum wage provision and the classifications are approved by the Board of Supervisors. Classifications are set when a class is created and through labor negotiations.

The County conducts comparative analysis by utilizing both external and internal factors as well as private surveys purchased by the CEO which are used to compare Los Angeles County with the labor market and the top ten counties in California. The CEO ensures that these surveys are valid and accredited.

Ms. Garrett stated that DHR is working with the Chief Information Office on launching a pilot program that would attract women to go into positions that are dominated by males.

The CW will continue to work with DHR and the CEO on issues of mutual interest.

Attachments: [SUPPORTING DOCUMENT](#)

III. DISCUSSIONS

5. Discussion and appropriate action regarding allocating funds to purchase promotional items, for distribution at the Los Angeles County Commission for Women's sponsored events. (Continued from the meeting of November 9, 2015) (15-5623)

By Common Consent this item was opened for discussion.

A brief discussion was held regarding the items that are to be purchased for CW's sponsored events. By Common Consent the Commission approved purchasing pens.

After discussion, on motion of Commissioner Karriann Farrell Hinds, seconded by Commissioner Maria Calix, the Commission approved an amount not to exceed \$1,000 to purchase promotional items for donation at CW sponsored events.

6. Discussion and appropriate action regarding the Association of California Commissions for Women's donation request. (15-5842)

On motion of Vice President Alice S. Petrossian, seconded by Commissioner Barbara Kappos, LCSW, the Commission approved a donation of \$500.00 to the Association of California Commissions for Women, to be drawn from the CW's Undesignated Funds with the following vote:

Ayes: 8 - Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Carolyn Aoki-Hyatt, Commissioner Maria Calix, Commissioner Nancy Cohen Ph.D., Commissioner Karriann Farrell Hinds, Commissioner Barbara Kappos LCSW and Commissioner Imelda Padilla

Noes: 4 - President Becky A. Shevlin, Commissioner Gerda Govine Ed.D., Commissioner Charlotte Lesser and Commissioner Olivia G. Rodriguez

Excused: 2 - Commissioner Dora de la Rosa, and Commissioner Reiko Duba

Attachments: [SUPPORTING DOCUMENT](#)

7. Discussion and appropriate action regarding the Commission for Women's internal guidelines for considering supporting or participating in events or activities that are sponsored by other agencies or organizations. (15-5724)

During a discussion regarding the CW Commissioners participating in and lending its support to other organizations regarding issues concerning women, the CW Commissioners agreed that it should be mindful not to lend support or advocate on issues that may be contrary to the Board of Supervisors position. The CW will consult with the BOS as to its position regarding issues when considering lending support to other organizations.

Commissioner Rodriguez stated that the Commissioners should refer to the County procedures and the CW ordinance regarding support protocol.

IV. REPORTS

8. President's Report for December 14, 2015. (15-5526)

President Shevlin reported that she attended the Department of Public Works Women's Leadership Conference in November 2015.

9. Executive Committee Report for December 14, 2015. (15-5527)

President Shevlin reported that the Executive Committee held a Teleconference meeting on November 16, 2015.

10. Education Committee Report for December 14, 2015. (15-5528)

Treasurer Garcia reported that the Education Committee continues to work on revising the scholarship application and a meeting with the Community Partners will be held in January 2016.

11. Health Committee Report for December 14, 2015. (15-5529)

Commissioner Lesser reported that the Health Committee will meet in January 2016 and that she asked Commission Services staff to forward information regarding the County's Integrated Health Services to the Commission. She also reported that Thursday, December 17, 2015 is the deadline to register for Covered California Health Insurance to be effective in 2016.

12. Policy and Legislation Committee Report for December 14, 2015.

- Follow-up report and presentation of draft correspondence to the Citizen's Economy and efficiency Commission, requesting that a research be conducted to show the gender make-up of all Los Angeles County Commissions.
- Update report on the revision of the Los Angeles County Commission for Women's grant request and award processes.
- Follow-up discussion and appropriate action regarding proceeding with having Mt. Saint Mary's College conduct a report that is specific for Los Angeles County. (15-5530)

By Common Consent the following reports were continued without discussion to January 11, 2016:

- **Follow-up report and presentation of draft correspondence to the Citizen's Economy and efficiency Commission, requesting that a research be conducted to show the gender make-up of all Los Angeles County Commissions.**
- **Update report on the revision of the Los Angeles County Commission for Women's grant request and award processes.**

Commissioner Cohen, Ph.D., reported that she met with Professor Siebert and Ms. Kenny of Mount Saint Mary's College regarding conducting a gender equity report that is specific to Los Angeles County. She also reported that Professor Siebert and Ms. Kenny are excited to work with the CW to produce the report. Areas of focus will include but not limited to demographics, age, gender equity, health, veterans and socio-economic issues. She also reported that the report would cost approximately \$5,000.

A brief discussion was held regarding the report, its content and how the report would be presented to the Board of Supervisors.

Following discussion, on motion by Commissioner Karriann Farrell Hinds, seconded by Commissioner Barbara Kappos, LCSW, and the Commission approved an allocation not to exceed \$5,000 from the CW's Undesignated Funds for Mount Saint Mary's College to conduct research and produce a Status of Women report specific to Los Angeles County with the following vote:

Ayes: 11 - President Becky A. Shevlin, Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Carolyn Aoki-Hyatt, Commissioner Maria Calix, Commissioner Nancy Cohen Ph.D., Commissioner Karriann Farrell Hinds, Commissioner Gerda Govine Ed.D., Commissioner Barbara Kappos LCSW, Commissioner Imelda Padilla and Commissioner Charlotte Lesser

Abstentions: 1 - Commissioner Olivia G. Rodriguez

Excused: 2 - Commissioner Dora de la Rosa, and Commissioner Reiko Duba

13. Public Relations and Social Media Committee Report for December 14, 2015. (15-5531)

Commissioner Govine, Ed.D. reported that the Public Relations and Social Media Committee's mission statement will be provided at the January 2016 CW meeting.

14. Violence Against Women and Girls Committee Report for December 14, 2015. (15-5532)

Commissioner Rodriguez reported that the Committee met on November 24, 2015 and discussed the logistics and agenda items for the Breakfast Briefing meeting with the Los Angeles County Board Supervisors Deputies.

Attachments: [SUPPORTING DOCUMENT](#)

15. Women of the Year Committee Report for December 14, 2015. (15-5533)

Vice President Petrossian reported that the deadline for submitting the WOY nomination applications was extended to December 23, 2015.

Commissioners were encouraged to send the sponsorship letters to organizations and ask for promotional items, commit to sponsoring a table for the WOY event. The Committee has selected the award trophy for 2016 WOY. She concluded by stating that the WOY Committee is requesting that the WOY Budget be increased by \$2,500.

Staff was directed to send out a notice that the WOY application submittal deadline has been extended and include the Committee's request for \$2,500 on the January 11, 2016 agenda for approval.

16. Staff Report for December 14, 2015. (15-5534)

Staff reported that a former CW Scholarship recipient has reached out to the Commission requesting financial assistance with her study abroad. Travel arrangements were made for the Commissioners that will be attending the January 2016 Association of California Commissions for Women's conference in Sacramento, CA. Commissioners are responsible for making hotel reservations for the event.

V. MISCELLANEOUS

17. Commissioners' Announcements for December 14, 2015. (15-5535)

The Following Commissioners made announcements:

Commissioner Lindsay Louie announced that she was appointed by Second District Supervisor Mark Ridley-Thomas.

Commissioner Calix announced that she attended an inner faith event.

Commissioner Govine, Ed.D. announced that she participated in an international Women's Poetry Festival in Columbia.

Commissioner Lesser announced that she continues to serve on the Torrance Memorial Hospital Board.

Commissioner Rodriguez announced that the BOS established a panel to ensure that the pay increase is distributed fairly.

Matters Not Posted

18. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (15-5536)

There were no matters presented for a future agenda.

Public Comment

19. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (15-5537)

Dr. Genevieve Clavreul addressed the Commission.

Adjournment

20. Adjournment for the meeting of Monday, December 14, 2015. (15-5538)

There being no further business, President Shevlin adjourned the meeting of December 14, 2015 at 12:12 p.m.